

PUTNAM COUNTY INDUSTRIAL DEVELOPMENT AGENCY

WHISTLEBLOWER POLICY

The Putnam County Industrial Development Agency (“IDA”) was formed in August 1995. The mission of the IDA is to retain the present industrial tax base in Putnam County and help attract clean, environmentally sensitive manufacturing and industrial interests to the County. It has the capability to offer incentives and issue taxable and tax-exempt bonds. Its members are appointed by the County Legislature.

This policy is to protect the employees of the IDA and the employees of any entity contracted to perform management services for the IDA who make allegations to officials of the IDA of illegal activity or misconduct.

1. Illegal activity or misconduct is any action by an officer, or an employee of the IDA or a contracted manager which is undertaken on behalf of the IDA in violation of any federal, state or local law, rule or regulation.
2. Any IDA employee including employees of a contracted manager may in good faith provide information on any matter involving illegal activity or misconduct to the President of the Board or any member of the Board who shall conduct such investigation or cause such investigation to be conducted as may be appropriate. In conducting an investigation, best efforts shall be used to keep confidential the identity of the person providing the information which initiated the investigation; unless it is determined the information was provided other than in good faith. The result of any investigation shall be reported to such other agencies as deemed appropriate.
3. No IDA Director, member, or employee including those of a contracted manager, may, directly or indirectly, use or attempt to use his/her official authority or influence for the purpose of intimidating, threatening, coercing, commanding, influencing or attempting to intimidate, threaten, coerce, command or influence any individual for the purpose of interfering with the right of such individual to disclose information relative to illegal activity or misconduct. Pursuant to this section, “use or attempt to use official authority to influence” includes promising to confer or conferring any benefit or threatening to effect any reprisal.

Adopted: 3/31/11