

**Governance Committee Meeting**  
**March 3, 2010**  
**IDA Office**  
**34 Gleneida Avenue, Carmel, NY 10512**

The meeting called to order by the Chairman, Vincent Murphy, at 6:20 p.m.

1. Roll Call – The following Committee members were present: Vincent Murphy, Josh Meyer, Richard Tully and Marissa Brett

Guest: Burt B. Houseworth.

Agenda:

2. Review of job description requirements

Upon discussion, it was decided that the job descriptions were adequate and serviced the need for limited flexibility as stated. It was also decided that future Governance Committee Meetings would be held in conjunction with the regular IDA Board Meetings.

3. Maintaining a competitive tax abatement schedule in relation to other IDA organizations and in the event there is a change in the Empire Zone Status.

It was suggested that we convene a special committee to investigate other IDA activities in regard to tax abatements. It was also recommended that we develop a “meaningful schedule” consistent with our mission statement, hence –

- 100% tax abatement 10 years reduced by 11.1% each year for the next nine years – provided project will develop 100 new jobs.
- 75% tax abatement 10 years reduced by 8.33% each year for the next nine years – provided project will develop 50 new jobs.
- 50% tax abatement 10 years reduced by 5% each year for the next nine years – no specific job requirement.

The special committee will review this proposal and approve or modify at the next meeting in order to effect a change in our bylaws and notify municipalities.

4. Discussion of State Law permitting tax abatements to retail operations as applied to Putnam County.

On advice of counsel, the Putnam County IDA is authorized to grant tax abatements to the developers of retail complexes provided the developer commits a share of the tax abatements to each retail establishment.

It is also possible to provide tax abatements to “free standing retail establishments”. The Committee believes it would be best for the IDA to consider and evaluate each applicant for retail tax abatements on the overall benefit to the County before inducing a project.

5. Discussion as to our procedure in handling tax abatements on projects which have begun development.

It was decided to consider each project on a case-by-case basis and make a judgment on the benefits to the County, the financial status of the company and, in general, the economic climate prevalent at the time.

6. It was decided to pursue the subject as to our method to be utilized in securing State or Federal Grants to supplement our economic development
7. Adjournment – The meeting of the Governance Committee was adjourned at 7:30 p.m. and the Chairman rendered a summation of the Committee’s recommendations to the IDA Board at 7:45 p.m.

Respectfully submitted,

Vincent Murphy  
Chairman-IDA Governance Committee